

**Lake Wyangan Public School P&C Association  
COMMITTEE MEETING**

**Minutes** for the adjourned Meeting held Monday 10<sup>th</sup> August 2015, LWPS, Boorga Rd, Lake Wyangan.

**Meeting opened at 7.08pm, Chaired by Melissa Crawford, president.**

**Present:** Melissa Crawford(MC), Anita Cunial(AC), Rod Browne(RB), Suzie Brennan(SB), Rebecca Hilton(RH), Bridie Townsing (BT). Sharon Stevens, (SS), Brett Brown(BB), Michelle Bowen(MB)

In attendance: Steven Fattore(SF), Justine Young(JY)

**Apologies:** None

**Moved: SB 2<sup>nd</sup>: RH. CARRIED.**

**1. Move Previous Minutes**

Motion: Move that the previous minutes be a true and accurate record of proceedings.

**Moved: AC, 2<sup>nd</sup> RH. CARRIED.**

**2. Business Arising from Previous Meeting**

Goal posts - RB and BB to continue.

Photocopier –JD showed P&C executive the 2 quotes with comparative figures for leasing versus purchasing prior to final decision being made. New photocopier purchased 10<sup>th</sup> August 2015.

Trip hazard near office gate – attended to.

2. Insufficient funds in canteen acct for transfer of \$4,000 to go to term deposit. Rectified.

**Moved: SB, 2<sup>nd</sup> RH. CARRIED.**

**3. Correspondence (inward and outward)**

Promotional – Cadbury chocs. Pretzel sticks. P&C fed insurance invoice

**4. Treasurer's Report**

Tabled. See attached.

**MOVED: RH, 2<sup>nd</sup>: BB. CARRIED.**

Motion: Move that term deposit be increased to \$10K balance.

**Moved: RH, 2<sup>nd</sup> BB. CARRIED.**

Motion: Move that P&C Federation Student Accident and Injury Insurance invoice of \$226.00 be paid.

**Moved: RH, 2<sup>nd</sup> SB. CARRIED.**

**5. PRINCIPAL'S REPORT**

JD away 6 weeks, SF acting as Principal in his absence. JY acting as assistant principal for the period.

SF thanked P&C for contribution to photocopier.

**6. General Business**

A parent raised a concern via a committee member about the delays in receiving Yr 3/4 reports. JD had explained that the reports would not be issued before term 3 prior to commencing as class teacher. Also noted that this is a parent/school concern, not P&C related.

Information given to committee re Rural Grants available. AC volunteered to look into it.

**Expenditure:**

Motion: move that P&C pay for student photography for festival, as per last year, up to \$300.

**MOVED: SB, 2<sup>nd</sup> SS. CARRIED.**

Motion: move that P&C pay up to \$200 for update of brochures.

**MOVED: SB, 2<sup>nd</sup> SS. CARRIED.**

**Other:**

Motion: move that P&C pay for materials to prevent small animals and balls access underneath school buildings.

Moved: SB – 2<sup>nd</sup> SS – SB to get quotes.

Motion: Move that meeting be kept to 90 minutes maximum. Should an item need extra time, it will be decided by the committee as to whether to grant extra time or carry over to next meeting.

**MOVED: SB, 2<sup>nd</sup> AC. CARRIED.**

Motion: that agenda sequence be changed with all P&C business being discussed first, followed by reports, then Principals Report.

**MOVED: SB, 2<sup>nd</sup> AC. CARRIED.**

**7. Fundraising**

17 October Festival of Gardens. See attached list.

12 September – JC race meeting.

**Meeting Closed at 8.39pm.**

**Next meeting: Monday 7 September 2015.**