

**Lake Wyangan Public School P&C Association  
COMMITTEE MEETING**

**Minutes** for the Meeting held Monday 13 May 2013, LWPS, Boorga Rd, Lake Wyangan

Meeting opened at 7.10pm

Present: Brett Browne(BB), Michelle O'Connor(MO'C), Suzie Brennan(SB), Anita Cunial(AC), Justin Dawson, Catherine Browne(CB) Rod Brown(RB), Jo Polkinghorne, (JP) Bridie Townsing (BT).

Apologies: Melissa Crawford(MC), Rebecca Hilton(RH), Jacyn Dawson(JD).

		Discussion	Action	Responsibility	Completion Date
1	<b>Minutes of the Previous Meeting</b>	Motion: That the Minutes of the previous meeting are a correct record of the proceedings.	Moved: SB Seconded: AC Carried		
2	<b>Business Arisg frm Prev Mins</b>	nil			
3	<b>Correspondence</b>	Read by: SB Inward: Chq Agsafe. Cert of Currency Student Injury Insurance; Bunnings BBQ confirmation. Promotional: Reconciliation Australia posters; La Festa, Unisite Furniture, Connect4more, Special Charm, Maries Photographics, Crazy Camel, Cancer Council & Cadbury fundraiser material. Outward: Bunnings BBQ request date, Bingo night thankyou's x 4 (Coles, Townsing, Kelly, Brighenti families.) Motion: That the inward correspondence is accepted and the outward correspondence be endorsed.	Moved: SB Seconded: MO'C  Carried		
4	<b>Treasurers Report</b>	Read by: Michelle O'Connor Jan1 – 31 Dec Audit by Jenny Churchill returned and tabled.  1. Expenses: \$6,025.93 Income: \$10,713 Net Profit: \$4,687.07 (Acctg period: 7/3/13 – 10/05/13) 2. Successful canteen operation for first day.	Moved: MO'C Seconded AC Carried		

## 5 Principals Report

JD sent thankyou to Tharbogang store for their assistance with lunch orders. Sewerage works underway. Finance and WH&S state audit conducted and passed last week. Small schools athletics carnival coming up, LWPS's turn to man canteen. Justin to put out EOIs to parents. Enrolments up – current 107. Mrs Natalie Hipkiss employed to teach years 5&6. LWPS has qualified for a National Partnerships Scheme grant worth \$26K, which must be spent on either Literacy or Numeracy. LWPS has chosen Literacy. The school's 3 year plan will be adjusted to reflect same. Emergency drill undertaken: evacuation/fire/lock down. Completed successfully. Emergency Management Plan outlined by JD, to be read by P&C committee for review/comments/signatures. Staff training: as per March minutes. CPR and first aid conducted. Sonia Salvestro to be attending Live Life Well nutritional training. JD & AS attended Climate Clever training, gaining the school a \$2K grant. Naplan assessments to be sat by Yrs 3 & 5 during week. Performance next week targeting anti-bullying. Cross Country carnival next Thursday. JD to organise Merit Panel for future staff employment. JD thanked Mends Shed for their assistance with chook sheds.

6	<b>General Business</b>	<p>Environmental Program update. Creation of billabong.</p> <p>1 Motion: To purchase 3 new "press" taps for childrens' bathrooms, up to \$600. JD requested new soap dispensers also.</p> <p>2 Motion: To consider the purchase and installation of a PA system prior to year end.</p>	<p>JP offered progression of billabong installation, and is happy to contact Dept of National Parks for requirements. JD said Risk Assessment Analysis is required before further works.</p> <p>Moved: SB Seconded: AC <b>Carried</b> BB to get 3 quotes &amp; liaise with JD re taps and dispensers.</p> <p>Moved: MO'C Seconded: SB <b>Carried</b></p>	<p>JP JD BB All</p>	<p>ASAP ASAP ongoing</p>
7	<b>Fund Raising</b>	<p>1. Pie Drive 2. Motion: to accept Bunnings BBQ date, June 2.</p> <p>3. Motion: to accept Griffith Jockey Club offer to cater meeting on September 7.</p> <p>3. Motion: To hold school fete on Friday 18 October, 4 - 8pm.</p>	<p>\$1,479 profit Moved: SB Seconded: BB <b>Carried</b> <b>SB &amp; BB to coordinate</b> Moved: SB Seconded: BB <b>Carried</b> SB &amp; BB to coordinate Food day: hold over decision Election Day BBQ &amp; day raffle: 14 Sept, hold over decision to offer BBQ Moved: CB Seconded: AC <b>Carried</b> <b>CB to coordinate.</b></p>		Completed

		AC presented 2 fundraisers that will be considered in term 1, 2014. BB requested committee bring wish lists to next meeting, as many purchases were suggested ie marquees, BBQ, multipurpose court additions.		All	17/6
<b>8</b>	<b>Meeting Closed</b>	9.20			
<b>9</b>	<b>Next Meeting</b>	Monday 17 June, 2013, 7.00pm			

Updated membership register