

**Lake Wyangan Public School P&C Association
COMMITTEE MEETING**

Minutes for the Meeting held Monday 17 June 2013, LWPS, Boorga Rd, Lake Wyangan

Meeting opened at 7.10pm

Present: Brett Browne(BB), Michelle O'Connor(MO'C), Gina Kelly(GK), Melissa Crawford(MC), Rebecca Hilton(RH), Suzie Brennan(SB), Anita Cunial(AC), Brydie Townsing(BT) Rod Brown(RB), Justin Dawson(JD).

Apologies: Catherine Browne(CB), Jacyn Dawson(JD).

		Discussion	Action	Responsibility	Completion Date
1	Minutes of the Previous Meeting	Motion: That the Minutes of the previous meeting are a correct record of the proceedings.	Moved SB Seconded AC Carried		
2	Business Arising from Prev Mins	1.Risk Assessment by National Parks conducted. No additional risk by addition of wetlands. 2.Taps, not yet purchased.	Letter received from Nat parks, on file. MO'C to contact Paul Tagliapetra re supply & installation	MO'C	ASAP
3	Correspondence	Read by: SB Inward: P&C Journal x 3, Griffith Central Superchef School Challenge, Illuminated Inc fundraiser, NEITA. Outward: Brian & Kath Johns. Motion: That the inwards correspondence is accepted and the outwards correspondence be endorsed.	Moved SB Seconded AC Carried		
4	Treasurers Report	Read by: Michelle O'Connor Copy attached Expenses: \$0.00 Income: \$821 Net Profit: \$821 Balance Sheet: \$10,263 Canteen Acct: Income: \$1843 Expenses: \$1411 Balance: \$432	Moved: MO'C Seconded SB Carried		
<p>5 Principal's Report Griffith Council inspected canteen last Friday, all OK. Wed 26 June is small schools carnival, JD will put out note for parent helpers as it is LWPS turn to run canteen. Staffing: Natalie Hipkiss commenced, teaching earlier than expected as AS has been unwell. Executive appointment (asst Principal) not applicable this year, will be eligible 2014. Student numbers were too low on cut off/reporting date. North Branch Canal upgrade: JD has been approached by several parents regarding the possibility of "plugging in" to the system whilst works are underway. Many discussions re</p>					

feasibility (physical and financial) to take place. JD talking with MI, Department of education, (legal and fin depts.) and looking at current situations and costs. Reports: currently in second draft, hopefully out last day of term. Parent teacher interviews later date. Education week: Week 3 Term III. Will be an open day (last day of education week). SRC are being involved in decisions. Currently looking at dress up day, theme not finalised. JD displayed Coles Sports for Schools equipment. A broad variety of sporting equipment that is available to see should anyone desire to do so.					
6	General Business	1 Motion: Move that P&C adopt a Financial Memorandum of Understanding for the operation of the School Canteen. See attached 2. Wish list. Committee were invited by BB last meeting to submit ideas for expenditure. Suggestion compiled. List attached. 3. Motion: Move that P&C contribute \$5,000 to school for new interactive smartboard for new demountable 4. Motion: Move that P&C pay for initial line marking of multipurpose court to a maximum of \$1,000. 5. Motion: Move that P&C donate to the school \$1500 for the subject coordinators of Maths, Science and Music(\$500 each) to purchase permanent equipment. 6. Discussion re additional item of clothing to be included in winter school uniform. 7. PA system discussion ongoing. 8. Drum muster processing coming up	Memorandum written & copies filed Moved: SB Seconded: MO'C Moved: AC Seconded: SB Carried Moved: AC Seconded: MC Carried Moved: AC Seconded: MC Carried Inform parents & carers via weekly newsletter that this item will be discussed at next meeting.	SB,MO'C JD to provide details to P&C JD investigating options MO'C -chq.	20/6/13 ASAP ASAP 30/6/13
7	Fund Raising	Bunnings successful. \$660 raised. Fete: discussion held over GJC race meeting: sub committee formed. BB, SB, AC, BT.	Will report at next meeting.		
8	Meeting Closed	9.10pm			
9	Next Meeting	Monday 5 August 2013, 7.00pm			

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